

# TRANSIT FUND

**FY 2014 Adopted Budget - City of Fairfax, Virginia**

City of Fairfax, Virginia FY 2014 Transit Fund Budget Summary
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	<b><u>FY 2012</u></b> <b><u>Actual</u></b>	<b><u>FY 2013</u></b> <b><u>Budget</u></b>	<b><u>FY 2013</u></b> <b><u>Estimate</u></b>	<b><u>FY 2014</u></b> <b><u>Adopted</u></b>
<b>Revenues</b>				
<b>Local Revenues</b>				
CUE Bus Receipts	\$606,669	\$681,000	\$589,372	\$615,000
Advertising	1,600	75,000	1,500	15,200
Farewheels	832	1,000	1,254	1,000
Charter Services	4,140	6,500	4,080	6,500
Miscellaneous	9	0	0	0
<b>Total Local Revenues</b>	<b>613,250</b>	<b>763,500</b>	<b>596,206</b>	<b>637,700</b>
<b>State and Federal Grants</b>				
NVTC	1,039,435	800,000	800,000	928,000
DRPT	0	0	0	1,800,000
City/GMU Directory	0	0	0	0
Bus Accessibility Grant	0	0	0	0
<b>Total State &amp; Federal Grants</b>	<b>1,039,435</b>	<b>800,000</b>	<b>800,000</b>	<b>2,728,000</b>
<b>General Fund Support</b>	<b>428,000</b>	<b>322,158</b>	<b>322,158</b>	<b>0</b>
<b>Transfers In</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>690,826</b>
<b>Partnership Contributions</b>				
GMU Bus Contribution	540,000	722,794	720,000	720,000
<b>Total Partnership Contributions</b>	<b>540,000</b>	<b>722,794</b>	<b>720,000</b>	<b>720,000</b>
<b>Total Revenues</b>	<b>\$2,620,685</b>	<b>\$2,608,452</b>	<b>\$2,438,364</b>	<b>\$4,776,526</b>
<b>Total Expenses</b>	<b>\$2,732,159</b>	<b>\$2,951,173</b>	<b>\$2,777,373</b>	<b>\$4,776,460</b>
<b>Cash Balance - June 30</b>	<b>\$229,341</b>	<b>\$5,235</b>	<b>\$390,332</b>	<b>\$390,398</b>
<b>Total FTE</b>	<b>30.5</b>	<b>30.5</b>	<b>29.5</b>	<b>29.5</b>

**FUNCTION: Transportation**

**DEPARTMENT: Public Works**

**DIVISION OR ACTIVITY: CUE Bus**

**BUDGET COMMENTS:**

The following budget adjustment(s) from the FY 2013 Adopted Budget are necessary to fund the FY 2014 Adopted Budget. Included are all material adjustments recommended by the City Manager that were approved by the City Council, as well as additional City Council actions, as approved in the adoption of the budget on May 1, 2013.

- **Employee Compensation**

Personnel costs reflect a 3.5 percent merit increase and an update for the projected cost for employee fringe benefits. The annual employer cost to fund the City's Supplemental Retirement plan increased from 3.52 percent for FY 2013 to 5.17 percent for FY 2014. Personnel costs decrease \$15,491 from the FY 2013 budget to more accurately reflect current staffing.

- **State Funds Paid to Northern Virginia Transportation Authority**

The CUE expense budget shows a gross-up of revenues and expenditures by \$1,800,000 due to an agreement with the Virginia Department of Rail and Public Transportation (DRPT) for localities to report revenue from DRPT coming in and subsequently going out for approved transportation-related expenditures.

- **Other Machinery and Equipment**

An increase of \$42,000 in other machinery and equipment reflects the cost to install surveillance cameras in the City's buses. The camera purchase and installation will only occur if grant funding is received from the state.

**PROGRAM:**

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash) is \$1.80 effective July 1, 2012. A discounted fare of \$1.60 is charged to those riders who use a SmarTrip card.

A fare of \$.85 is charged to elementary and intermediate students. Similarly, a fare of \$.85 is charged to high school students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. However, the City receives compensation annually from GMU for its riders, which is currently budgeted \$740,000. This increased contribution assumes a modest growth in ridership from all GMU users.

**GOAL:**

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

**OBJECTIVES:**

- To provide convenient, frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide weekend service
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

**SERVICES AND PRODUCTS:**

- Public Transit service around City and to the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

**FY 2014 Adopted Budget - City of Fairfax, Virginia**

**FUNCTION:** Transportation  
**DEPARTMENT:** Public Works  
**DIVISION OR ACTIVITY:** CUE Bus

**PERFORMANCE MEASURES:**

Indicators	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimate	FY 2014 Adopted
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**Output Measures**

Authorized Fleet Size	12	12	12	12
Basic Fare	\$1.50/\$1.70	\$1.50/\$1.70	\$1.60/\$1.80	\$1.60/\$1.80
Total Ridership	910,549	908,367	900,000	900,000
Revenue Hours	33,679	35,439	35,439	35,439
Inquiries answered	5,600	6,300	5,980	4,380
City Wheels Clients	27	29	32	32

**Outcome Measures**

On-time performance at Vienna Metro	91.50%	90.50%	86%	82%
Percent Change in Ridership	-3.00%	-0.24%	-0.93%	0.00%

**Efficiency Measures**

Gen. Fund Transfer as % of Operating Budget	28%	19%	18%	19%
Farebox Receipts as % of Operating Budget	24%	22%	25%	23%
Operating Cost Per Passenger	\$3.00	\$3.07	\$3.06	\$3.31
Gen. Fund Transfer / Subsidy Per Passenger	\$0.77	\$0.59	\$0.56	\$0.63

**Performance Measurement Results:**

- The basic cash fare for CUE will remain unchanged \$1.80. A discounted fare of \$1.60 is charged to those riders who use a SmarTrip card.
- The General Fund Transfer / Subsidy per Passenger is projected to increase due to the need to save NVTC trust funds for the future purchase of 6 CUE replacement buses.
- Ridership is projected to remain stable in FY 2014 at around 900,000 riders.
- The number of revenue hours is also expected to remain constant. The City Wheels program is expected to increase slightly from 32 clients in FY 2013 to 34 in FY 2014. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

**FY 2014 Adopted Budget - City of Fairfax, Virginia**
**Cost Center 437110: CUE Bus**

<b>Title</b>	<b>FY 2012 <u>Actual</u></b>	<b>FY 2013 <u>Budget</u></b>	<b>FY 2013 <u>Estimate</u></b>	<b>FY 2014 <u>Adopted</u></b>
Salaries	\$1,556,141	\$1,716,008	\$1,524,538	\$1,662,701
Fringe Benefits	508,534	517,958	505,000	555,774
Purchased Services	25,326	65,500	53,327	65,500
Internal Services	543,540	586,890	586,890	592,685
Other Charges	34,965	39,800	40,053	1,839,800
Supplies & Materials	21,243	25,017	18,329	18,000
Capital Outlay	42,410	0	49,236	42,000
<b>Total</b>	<b>\$2,732,159</b>	<b>\$2,951,173</b>	<b>\$2,777,373</b>	<b>\$4,776,460</b>

<b>Personnel Classification</b>	<b>Grade</b>	<b>FY 2012 <u>Actual</u></b>	<b>FY 2013 <u>Budget</u></b>	<b>FY 2013 <u>Estimate</u></b>	<b>FY 2014 <u>Adopted</u></b>
Transit Superintendent	24	1.0	1.0	1.0	1.0
Bus Driver Supervisor	18	2.0	2.0	2.0	2.0
Administrative Assistant	11	0.5	0.5	0.5	0.5
Bus Driver	10	20.0	20.0	19.0	19.0
Bus Driver (P/T)	10	6.0	6.0	6.0	6.0
Transit Technician	8	1.0	1.0	1.0	1.0
<b>Total FTE</b>		<b>30.5</b>	<b>30.5</b>	<b>29.5</b>	<b>29.5</b>

**FY 2014 Adopted Budget - City of Fairfax, Virginia**

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**FUNCTION:** Transportation  
**DEPARTMENT:** Public Works  
**DIVISION OR ACTIVITY:** Metro

**BUDGET COMMENTS:**

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through the Northern Virginia Transportation Commission (NVTC). The FY 2014 CUE reimbursement request from NVTC is \$428,000. Lower reimbursement requests are projected to save enough funds from the NVTC trust fund to replace 6 CUE buses in FY17.

<b><u>5-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT</u></b>					
<b><u>AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION</u></b>					
<b><u>ITEM</u></b>	<b><u>FY 13</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>	<b><u>FY 16</u></b>	<b><u>FY17</u></b>
BALANCE FORWARD	832,550	1,032,550	1,304,550	1,676,550	2,148,550
REVENUES	2,900,000	2,900,000	3,000,000	3,000,000	3,000,000
<b>TOTAL</b>	<b>3,732,550</b>	<b>3,932,550</b>	<b>4,304,550</b>	<b>4,676,550</b>	<b>5,148,550</b>
<b>EXPENDITURES</b>					
WMATA	2,100,000	2,200,000	2,300,000	2,400,000	2,400,000
CUE BUS (Reimb. Requests )	600,000	428,000	328,000	128,000	28,000
CUE BUS REPLACEMENT	0	0	0	0	2,000,000
<b>TOTAL</b>	<b>2,700,000</b>	<b>2,628,000</b>	<b>2,628,000</b>	<b>2,528,000</b>	<b>4,428,000</b>
<b>ENDING BALANCE</b>	<b>1,032,550</b>	<b>1,304,550</b>	<b>1,676,550</b>	<b>2,148,550</b>	<b>720,550</b>

**Transit Fund Expense Detail**

<b>Account</b>	<b>Account Title</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Budget</b>	<b>FY 2013 Estimate</b>	<b>FY 2014 Adopted</b>
511105	Salaries - Full Time	1,166,828	1,279,519	1,199,876	1,250,138
511110	Salaries - Part Time	157,611	227,944	135,000	204,292
511115	Salaries - Overtime	6,687	27,188	27,141	27,188
511125	Temporary Help	198,265	170,274	148,059	170,000
511135	Holiday Worked	26,750	11,083	14,462	11,083
511160	Incentive Awards	0	0	0	0
511165	Year End Audit Adj	0	0	0	0
511180	Salary Reimbursement	0	0	0	0
512110	Fringe Benefits	508,534	517,958	505,000	555,774
530113	Contract Services	18,686	30,000	30,482	30,000
530351	Equipment Maintenance	0	7,500	7,500	7,500
530438	Fare Wheels	1,770	5,000	2,040	5,000
530620	Advertising	4,870	23,000	13,305	23,000
540102	Motor Pool Charges	543,540	586,890	586,890	592,685
550110	Utilities Expense	651	500	753	500
550314	Other Insurance	30,000	30,000	30,000	30,000
550501	Travel & Training	3,181	5,300	5,300	5,300
550720	Special Events	243	0	0	0
550799	State Funds Paid to NVTC	0	0	0	1,800,000
550820	Dues & Subscriptions	890	4,000	4,000	4,000
560110	Office Supplies	718	1,017	1,000	1,000
560416	Uniforms	12,954	20,000	13,000	13,000
560420	Operating Supplies	7,571	4,000	4,329	4,000
580108	Other Mach. & Equipment	42,410	0	49,236	42,000
<b>Total Expenses</b>		<b>\$2,732,159</b>	<b>\$2,951,173</b>	<b>\$2,777,373</b>	<b>\$4,776,460</b>

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